

Bag Zip Code: 06001 Add'l Zip Code : _____ Boxes: 23

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Yellow Candle Box Assembly

1. We are assembling Yellow Candle boxes by zip code. The package provided to you comes with one or two USPS Postal Sacks for completed boxes. If you have more than one Postal Sack, be careful not to confuse which zip codes will go in which Sack.
2. For each Postal Sack, you will be provided with the correct number of each of the following **(plus an extra one of each for you)**:
 - a. Boxes
 - b. Candles
 - c. Rabbi's Letters
 - d. Meditation Cards
 - e. Return Envelopes
 - f. Mailing Labels
3. To assemble a Box:
 - a. Pre-fold all box creases, bend each section from the small end toward large end, and close bottom flap. Insert candle in the box
 - b. Wrap the following 3 inserts around the candle:
 - i. Rabbi's Letter
 - ii. Meditation Card
 - iii. Envelope
 - c. Close the box and put the Address Label on the side of the box
 - d. Tape top & bottom flaps of the box (about 2" of tape each)
4. Place the completed boxes in the appropriate Postal Sack
5. Return the completed Sacks with the boxes inside to Tom's or Dave's home not later than Wednesday, March 3rd.

If you have any questions, call Tom at (860) 729-7245.